



# MINUTES

## Lakeway Elementary PTO Minutes

October 4, 2018

### In Attendance

Lacey Moler, Stephanie Bell, Tinny Widjaja, Jessica Romero, Leslie Kempler, Kristin Kenaston, Sam Hicks, Vanessa Malone, Lori Riley, Deanna Aguilar, Sarah Sheads, Adrienne Trigg, Laura McWhorter, Michelle Zimmer, Kaveri Mathur, Kathrine Hricko, Kristen Kaufman, Jessica Horwath, Ann Mitchell, Carrie Caldronney, Kathleen Sumrall, Selvi Kumar, Jonathan Bubak, Meredith Hannon, Marika Vesin, Theresa Hernandez, Darlene McLane

- 
- I. The meeting was called to order by Lacey Moler at 7:47 AM.
  - II. MEETING MINUTES APPROVAL – The September 2018 minutes were presented, and a motion was made by Sara Steads to approve. Paula Draughn seconded motion and the motion was approved.
  - III. TEACHER’S REPORT – Vanessa Malone
    - First Grade Update from Ms. Riley
      - 1<sup>st</sup> grade is currently focusing on STEM activities. Almost every week there is a STEM activity
      - With PTO funds, the first graders are reading The Big Pumpkin and building a pumpkin transporter
      - STEM bins and STEM lab also purchased from PTO funds. The STEM lab is in the process of being purchased and put together.
    - Update from Ms. Malone
      - The 4<sup>th</sup> grade musical “American Dreams” is 6 PM on Nov. 8<sup>th</sup>.
      - 3<sup>rd</sup> grade field trip to the Nutcracker is on Dec. 13<sup>th</sup>.
      - The 5<sup>th</sup> grade musical “I Need a Little Christmas Vacation” is on Dec. 19<sup>th</sup> at 6 PM.
      - Ms. Larrew says that the library reading program has began. The theme this year is book bingo. Parents should check books read for category. Pick up from extra sheets from the library or print from the library website. The program will run through Jan. 11<sup>th</sup>
      - Kinder says thank you for the new Frog Street Letter books. The Kinder butterfly migration is on Oct. 12<sup>th</sup>, and the field trip to Crowe’s Nest Farm is Oct. 30<sup>th</sup>.
      - 3<sup>rd</sup> grade says thanks to room parent and grade level coordinator Laura Pavlas. Shutterfly is up and a meeting with the other room parents occurred.
    - Reflex Math – Ms. Neuse/Ms. Malone
      - A request was submitted to the PTO to fund a new web-based math game called Reflex Math.

- Reflex is game based and is focused on helping kids with remembering math facts.
- IXL has word problems to remember facts, no games, no math facts drill. IXL is based on concepts such as fractions or converting.
- We don't currently have a fact-based program.
- Ms. Malone surveyed the middle school teachers and said that there were still gaps with automatic recall of math facts.
- Other schools use Reflex Math.
- Proposal is for PTO to provide and cost is \$3300. Reflex Math would be available to all grade levels, and students can log in at home. The games are tailored to each student's ability level. An overview video from <https://www.reflexmath.com/> was watched.

#### IV. PRINCIPAL'S REPORT – Sam Hicks

- Homemade ice cream made this morning as part of Science Day.
- Mr. Hicks thanked the PTO for the beginning of the year gift and volunteers/support during Apex.
- Tomorrow is a study/faculty holiday.
- Monday is a staff development day. Parent/teacher conferences will be held.
- This year parent/teacher conferences will be slightly different. In the past iStation results were used. Measurement of Academic Performance (MAP) is being used being this year. Two test times are needed to make an assessment, so scores will not be shared during conferences this year. National percentile ranks will be included in the reports as well. Assessments are given beginning, middle, and end of year. Middle scores will be shared. The questions get progressively harder when answered correctly, so there has been some anxiety around this.
- Student health was discussed. Stomach viruses are going around. Strep is also going around; no cases of flu yet. Flu shot make-up date will be in November.
- Bond update was discussed. A full evaluation of the plumbing system will be completed. At a minimum, the bathroom and kitchen areas plumbing will be updated. New AC units will be installed as well. New fencing will be installed. New furniture will also be included in the bond, depending on how extensive the plumbing updates are. New lighting was already installed. New gym floor installed as well.
- The PTO gave Mr. Hicks a gift for Principal's Month.

#### V. FOOD AND NUTRITION SERVICES UPDATE – Ryan Mikolaycik and Marcie Kissko

- Mr. Mikolaycik is the new Director of Food and Nutrition Services this year. He worked with the previous Director over the last 5 years.
- Daily menu options were reviewed: classic and extra value, baked potato, salad, munchable, yogurt parfait, and EZ Jammer.
- Focus on "My Plate" and what makes a complete plate.
- The menu items and snacks do not have high fructose syrup, no trans fat, no artificial dyes, and no MSG. These are not state requirements but district standards that have been adopted.

- Birthday celebrations are no longer celebrated in the classrooms. Kids will get a coupon to get a snack from the cafeteria.
- Food brought into classrooms must be store-bought or purchased from the cafeteria. The exception is fruit and vegetables.
- There are new guidelines including for outside events.
- There are six exemption days that the principals can designate. LWE currently uses 3.
- Snack order forms are available to order snacks from the cafeterias. Orders should be placed 2 weeks in advance and discussed with Ms. Gloria. Room parents were encouraged to use this option for Track and Field Day.
- Ms. Kissko is the district Dietician and part of her role is food education. She is visiting each school discussing My Plate.
- October is Farm Fresh Challenge. Two local producers are visiting all of the elementary school. Johnson's Backyard Garden is coming to LWE on October 29<sup>th</sup>.
- New Food Allergy Management Plan (FAMP) regulations went into effect in August of this year. No nut ingredients at all elementary schools. All products were vetted and updated allergen statements were received and reviewed from each vendor. Nut sensitive zones are designated in the cafeteria. There are meal accommodations for students with allergies as well. Allergy training was provided district-wide. A local allergy doctor was consulted in the development of the FAMP, and he conducts annual training with the school nurses.
- Follow @LTCafes on Twitter!

#### VI. KINDNESS WEEK – Michelle Monahan

- Ms. Monahan thanked everyone for snack drive contributions.
- Second corral lesson is ongoing – being upstanders versus a bystander. Students are being encouraged to speak up for themselves and their classmates.
- Kindness Week is the week of Oct. 15<sup>th</sup>. Dress up like a rock star on Monday, October 15<sup>th</sup>. There is a link in the Mustang Messenger about Kindness Week principles. River rocks will be painted by students and placed out front. Lots of other activities are planned for that week as well.
- World Food Day drive is ongoing. There are boxes in the front foyer for food donations. Donations will be delivered on Oct. 16<sup>th</sup> to the Central Texas Food Bank.
- A Career Day is being organized in the spring.

#### VII. Apex Update – Lacey Molder

- Final numbers are in and we raised....\$100,001.18!!!
- 27% of donations were from parents, and 73% were from non-parents. Donations were received from 47 states.
- This was our big fundraiser for the year and our budget was covered, so focus will be on fun activities for the rest of the year. We do still have our sprint parents-only event fundraiser, the Mustang Social.
- Mr. Hicks got a lot of calls from parents who liked the run being in the gym.

VIII. FINANCIAL UPDATE & WISH LISTS – Paula Draughn

- Financial reports were attached to the agenda.
- The wish list process was reviewed. If a teacher wants something (a wish list item), a form is completed. This form is reviewed by Mr. Hicks, then the PTO board, and then brought to General PTO Meeting for approval. The items generally already fit into the approved budget.

October TEACHER WISHLIST for General PTO Approval

- All Students – Michelle Monohan
  - \$609.68 - Kindness Week bracelets & stickers
- All Students – Julie Wilson, ASAP
  - \$90 - National Geographic Geo Bee Registration Fee
- All Students – Nicole Hundley
  - \$167.50 - Scripps National Spelling Bee Enrollment Fee
- Kinder – Nicole Hundley
  - \$1800 - Buses for field trips to Crowe’s Nest Farm and Nature & Science Center
- 2nd Grade – Cassidee Strecker
  - \$600 - Field Trip buses for Pioneer Farms
- 3rd Grade – Alison Brown
  - \$65.89 – Motivation Math & Reading Teacher Editions – in print and online, Mentoring Minds
- 3rd Grade – Kelley Hebel, ASAP
  - \$51.99 – Book & Binder bins from Really Good Stuff
- 3rd Grade – Alison Brown
  - \$775.32 - Lunchbox carts for all classrooms, necessary because of food allergies
- 4th Grade – Julie Wilson
  - \$800 – estimate – Buses for field trip to the Science Mill in Johnson City
- All Students – Mr. Hicks
  - \$39.99 – Large brass bell for student recognition

\*\*\*All Items will fit into the Approved Budget\*\*\*

Motion to approve by (B) Sarah Sheads and seconded by (S) Kristin Kenaston. All in attendance confirmed their agreement. No opposed.

Paula also called for a vote on Reflex math program. Motion to approve by (B) Sarah Sheads and seconded by (S) Meredith Hannon. All in attendance confirmed their agreement. No opposed.

IX. Pumpkin Party – Stephanie Bell and Brandy Morgan

- The trick-or-treat event was such a success last year that we are expanding it to a Pumpkin Party including a dance and trick-or-treating outside. No candy, just trinkets.
- If anyone has pop-up tents, we need about 6 tents.
- Big Time Ben will be DJing.
- The teacher auction will be tied to the Pumpkin Party this year. The auction will be online and opened a few days before the Pumpkin Party.

X. Announcements

- Student Holiday Friday, October 5th
- Student Holiday/Staff Development Day Monday, October 8th
- Kindness Week (15-19Oct18), Dress like a Rock Star on Monday, October 15th
- School Picture Day, Thursday October 18th
- Pumpkin Party Friday, October 19th 6-8 PM
- Track and Field Days Thursday and Friday October 25th and 26th
- Spirit Night at Papa Murphy's Monday, October 29th
- Tomasik Family Dental Halloween Candy Sellback Thursday, November 1st 3-5 PM

XI. Next Meeting – PTO General Meeting will be on Thursday, November 1<sup>st</sup>, at 7:45 AM in room 408.

The meeting was adjourned at 8:50 AM.